



Safeguarding Policy

Version: 1.0

Date: 15 February 2026

Review Date: 15 February 2027

1. Introduction / Statement of Intent

More Life Music Group CIC is committed to safeguarding and promoting the welfare of all children, young people and vulnerable adults we work with.

We aim to provide safe, creative environments in which participants can thrive, develop their skills, and access positive life pathways away from exclusion, antisocial behavior, and violence.

This policy applies to all staff, volunteers, trustees, and anyone working on behalf of More Life Music Group CIC.

2. Designated Safeguarding Lead (DSL)

Name: Rayveeyan Kusi-Mensah

Position: Director & DSL

Contact: info@morelifemusicgroup.co.uk | 07508 796 321

The DSL is responsible for:

- Ensuring safeguarding procedures are followed
- Acting as the main point of contact for safeguarding concerns



- Providing support to staff and volunteers

Co-Director: Paula Fletcher

- Supports safeguarding procedures, staff compliance, and programme delivery.

The DSL is responsible for ensuring safeguarding procedures are followed and is the main point of contact for safeguarding concerns.

3. Staff Responsibilities & DBS Checks

All staff and volunteers:

- Must hold an **Enhanced DBS check** before engaging with participants
- Are required to read and follow this policy
- Must report concerns promptly to the DSL
- Follow safe working practices, including supervision of participants at all times

4. Reporting Procedures

1. Any safeguarding concerns should be reported **immediately to the DSL**
2. If a child or young person is at immediate risk, contact **local children's social care or the police**
3. All reports must be documented, dated, and signed by the staff member reporting
4. Information is shared only on a **need-to-know basis**, respecting confidentiality and GDPR



5. Safe Working Practices

- Staff must always maintain professional boundaries
- Group sessions are supervised at all times
- Physical contact is only allowed in line with training and with consent
- Participants are informed about safe behavior and boundaries
- Any incidents are logged and reviewed

6. Risk Assessments / Venue Safety

- All delivery venues are assessed for hazards prior to sessions
- Equipment is checked for safety
- Emergency procedures are in place and communicated to staff and participants
- Any outdoor or mobile activities are risk-assessed individually

7. Training & Development

- Staff are encouraged to complete safeguarding and child protection training
- Training is refreshed at least annually
- DSL will provide guidance and support as required



8. Monitoring & Review

- This policy is reviewed **annually**, or sooner if legislation changes
- All staff are informed of updates
- Feedback from participants, partners, and staff is used to improve safeguarding practices

Approval

Approved by: Rayveeyan Kusi-Mensah & Paula Fletcher

Date: 15/02/2026